



# Yosemite West Property & Homeowners, Inc.

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## YWPHI Board of Directors Meeting Sunday, September 4, 2011

The meeting was chaired by Kimberley O'Neil who was representing the Acting President Kelly Rich. The meeting began at 1:15 p.m. Scott Renfro was introduced and welcomed as a new Director of the Board.

Directors Present: Bill Duff, Rea Jackman, Kimberley O'Neil, Scott Renfro, and Mike Stepien

Directors Absent: Kelly Rich and Todd Caranto

Committee Chairs Present: John Mock

Committee Chairs Absent: None

Guests Present: None

### I. MINUTES

The minutes for the April 20, 2011 and July 21, 2011 Board meetings were distributed in advance of the meeting, and hard copies were available for review. Mike Stepien motioned and Scott Renfro seconded approval of these two sets of minutes, with all in agreement.

### II. OFFICERS & COMMITTEE CHAIRS

As had been reported at the annual meeting held earlier, Tom Lambert's term on the Board and as President expired on 8-31-2011. Kimberley O'Neil reported that Kelly Rich had expressed willingness to take on the position of President. There being no other nominations, Kelly Rich's appointment as President was unanimously approved by the Board.

The other three officer positions with nominees were as follows: Vice President, Mike Stepien; Secretary, Bill Duff; and Treasurer, Kimberley O'Neil. There being no other nominations, a motion to approve these appointments was made by Rea Jackman and seconded by Scott Renfro.

Three Committee Chair positions were proposed as follows: Nominating Committee, Mike Stepien; Audit Committee: Jonathan Graves had volunteered to do this and Scott Renfro volunteered to act as back-up; and Hospitality Committee, Rea Jackman. These were agreed to unanimously by the Board.

Mike Stepien requested clarification of the roles and responsibilities for his position as Vice President and as Chair of the Nominating Committee. Bill Duff added that he too could benefit from clarification of the Secretary position. It was agreed that this could be covered when we all get together for the next Board meeting. Mike also volunteered his son to serve as support for developing/producing the newsletter. The Board thanked Mike for this support.

**Yosemite West Property & Homeowners, Inc.**

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**[www.YosemiteWest.org](http://www.YosemiteWest.org)**

### **III. NEXT MEETING**

The originally suggested date for the next meeting was October 19, 2011, but some members of the Board expressed that they might have a conflict with that date. Kimberley O'Neil volunteered to email the Board suggesting either October 12th or 26th as the meeting date. The date would then be confirmed after reviewing responses.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,  
Bill Duff  
YWPHI Secretary